



EMS TRAINING PROGRAM ADMINISTRATION MANUAL

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Title: EMT – Intermediate Accreditation Site Team Composition		
Regulatory Authority: 12VAC5-31-1350		
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- A. Providers from across the Commonwealth have been trained by the Office of Emergency Medical Services to assist candidate sites in becoming state accredited training centers.
- B. Team members will provide guidance and leadership to candidate sites and may act as team leaders for site visits.
- C. At a minimum, the evaluation teams will be composed of three members: one representative from the Office of Emergency Medical Services and two members from the Virginia EMS Community. Additional team members may be required and will be assigned where necessary for the evaluation of the institution and its programs.
- D. Team members will be assigned to sites based upon their proximity to the candidate site so long as no conflict of interest exists.
- E. Prior to the site visit, the Team Leader will schedule a date for a site review with the program coordinator. If available, the names of the team members will also be conveyed to the site.
- F. Team members will review a complete copy of the application materials, to include the Self Study and any updates in advance so that the time spent at the institution will be as productive as possible.